

**SHIPPERS LETTER OF INSTRUCTION**



**A U S T R A L I A N  
C U S T O M S  
P R O F E S S I O N A L S**

**Shipper (SENDER):**

ABN: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Consignee (RECEIVER):**

**AUSTRALIAN CUSTOMS  
PROFESSIONALS PTY LTD**  
A.B.N.: 97 136 198 795  
OFFICE ADDRESS:-  
216 Lavarack Ave  
Eagle Farm 4009  
Ph: 61 7 3262 5552  
Fx: 61 7 3262 5568

**Notify Party:**

**Port / Airport of Departure** **Port / Airport of Destination**

BRISBANE, AUSTRALIA

**Final Destination** **Shippers Reference Number**

Marks	No of Pkgs	Description of Goods	Weight	Dimensions

<b>SERVICE</b> <input type="checkbox"/> SEAFREIGHT  <input type="checkbox"/> AIRFREIGHT	<b>HAZARDOUS</b> <input type="checkbox"/> NO    We hereby declare that this consignment does not contain <b>Dangerous Goods</b> <input type="checkbox"/> YES    Shipper to complete dangerous goods declaration		
	<b>DRAWBACK</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>INSURANCE</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>LETTER OF CREDIT</b> <input type="checkbox"/> YES <input type="checkbox"/> NO

<b>BILLS OF LADING</b> <input type="checkbox"/> EXPRESS BILL  <input type="checkbox"/> ORIGINAL BILL	<b>BILLS OF LADING TO</b> <input type="checkbox"/> SHIPPER <input type="checkbox"/> CONSIGNEE	<b>TERMS OF SALE</b> <input type="checkbox"/> Ex Works <b>(Collect)</b> <input type="checkbox"/> Free on Board <b>(Collect)</b> <input type="checkbox"/> Cost and Freight <b>(PrePaid)</b> <input type="checkbox"/> Delivered Duty Unpaid <b>(PP)</b> <input type="checkbox"/> Delivered Duty Paid <b>(PP)</b>	<b>Docs Attached:</b> <input type="checkbox"/> Commercial Invoices <input type="checkbox"/> Packing List <input type="checkbox"/> Certificate of Origin <input type="checkbox"/> Other (Specify)
	<b>CERT OF ORIGIN</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		

<b>Special Instructions</b>	<b>Country of Origin:</b>
	<b>Value for Customs:</b>
	<b>EDN:</b>

*Shippers Declaration: We agree that these instructions and all transactions, including but not limited to handling, service and transportation resulting therefrom shall be subject to the Standard Trading Terms and Conditions which are attached and we agree to pay any charges incurred in respect to these instructions including such charges if payable by a consignee or any other party nominated who refuse or fail to pay.*

**Date:** \_\_\_\_\_ **Company:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

\*All Business Transactions are subject to our Standard Trading Conditions